



## **PREQUALIFICATION INFORMATION**

**Proponents must respond in detail to all numbers and bullets listed. Failure to provide sufficient detail; erroneous or inaccurate information may result in your submission being removed from consideration.**

### **Type of work for which contractor is requesting approval**

- **Include a Letter of Interest for each type of work.**

#### **1. COMPANY INFORMATION**

- Include legal name, address, phone, facsimile numbers
- Include E-mail address of contacts, if available.
- Type of Business and year established.

#### **2. WORK EXPERIENCE**

- Number of years in business
- Type of jobs completed previously
- Number of jobs completed previously
- Dollar value of jobs completed previously

#### **3. EMPLOYEE QUALIFICATIONS**

- Staffing: Company employees or under contract
- Key personnel names and areas of expertise
- Years of work experience of staff in related areas
- Certifications of staff

#### **4. COMPANY SAFETY POLICY AND PROGRAMME**

- In-house Health & Safety Committee or representative (per OHSA)
- Safety Policy
- Details of Policies and Programmes
- Safety Association Affiliation

#### **5. WORKER SAFETY INSURANCE BOARD & SAFETY RECORD**

- WSIB Firm profile
- Letter of good standing
- Experience Rating
- Safety Record



## **6. EQUIPMENT AND TOOLS**

- List of vehicles, major equipment and tools available to perform work
- Equipment owned or leased

## **7. PERSONAL PROTECTIVE EQUIPMENT**

- Statement of availability, types and quantities

## **8. GENERAL LIABILITY AND AUTO INSURANCE**

- Certificate of insurance indicating limits and deductible

## **9. BONDING**

- Evidence of the ability to obtain bonding

## **10. TRAINING**

- Evidence of training and certificates of qualification for workers who will perform the various tasks of the job

## **11. RELATED ASSOCIATING MEMBERSHIP**

Evidence of membership in the following:

- Construction Safety Association
- Electrical Contractors Association
- EUSA
- IAPA
- DEA

## **12. FINANCIAL STATEMENT OR REPORT**

- Financial capabilities and references

## **13. REFERENCE CHECKS**

- Names and contact numbers of previous clients (minimum 5)



2007-09-04

**Successful proponents will be notified by regular mail or E-Mail**

***EnWin* and/or WUC may request an interview with any proponent**

**Questions may be directed to the *EnWin* Utilities Ltd. Purchasing  
Department 519-251-7300 X239**

---